

# International Education Services

3116 Mitchell Building, College Park, MD 20742  
www.international.umd.edu/ies



## Transfer Out Form

LAST NAME	FIRST NAME	TODAYS DATE (mm/dd/yyyy)
UID	EMAIL	PHONE

You must complete this form if you will be transferring from the University of Maryland, College Park to another U.S. educational institution. Although you may apply to several schools, you can only attend one. This form is to confirm **THE ONE SCHOOL** to which you have decided to transfer.

After your confirmation, an IES international student advisor will enter into SEVIS the name of the new school and the date which UMCP will release your SEVIS record to the new school. The SEVIS release date will be after the end of your final term unless you request an early transfer release date. On the SEVIS release date:

1. the new school will be able to issue you a new SEVIS I-20;
2. UMCP will *no longer* have access to your record to make any changes (e.g. change your transfer school);
3. on-campus jobs, assistantships, CPT or any other employment based on the UMCP I-20 will be terminated.

I understand the rules stated above and request my SEVIS record be released to the school indicated on this form.

STUDENT'S SIGNATURE	TODAY'S DATE (mm/dd/yyyy)
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### TRANSFER IN (NEW) SCHOOL INFORMATION

SCHOOL NAME	ADDRESS OF SCHOOL	
SEVIS SCHOOL CODE		
PHONE		
FAX		
SEVIS RELEASE DATE (mm/dd/yyyy)	START DATE AT NEW SCHOOL (mm/dd/yyyy)	

### TO BE COMPLETED BY UMCP ACADEMIC ADVISOR

Before an international student's SEVIS record may be transferred to a new institution, information is needed regarding the student's academic status. Please provide the following information about this student's progress. Thank you.

Do you expect this student to complete all requirements for her/his program of study before transferring?  YES  NO

Has the student been making normal progress towards the completion of her/his degree program?  YES  NO

Remaining program requirements: REQUIRED (CREDITS/COURSES) to be taken this semester: \_\_\_\_\_

DEFENSE OF DISSERTATION, scheduled date: \_\_\_\_\_

SUBMISSION OF THESIS or DISSERTATION, expected date: \_\_\_\_\_

Has this student applied for graduation?  YES  NO

ACADEMIC ADVISOR'S NAME	PHONE
ACADEMIC ADVISOR'S SIGNATURE	TODAY'S DATE (mm/dd/yyyy)