

# International Education Services

3116 Mitchell Building, College Park, MD 20742  
www.international.umd.edu/ies



UNIVERSITY OF  
**MARYLAND**  
INTERNATIONAL PROGRAMS

## Program Extension Form

LAST NAME	FIRST NAME	TODAYS DATE (mm/dd/yyyy)
UID	EMAIL	PHONE

An international student who has been maintaining status may apply for a program extension. Immigration regulations specifically allow for extensions when delays were caused by valid academic or medical reasons. Delays resulting from academic probation or suspension are not acceptable reasons. Students will be considered out of status if they: (1) do not extend their I-20/DS-2019 before the expiration date, OR (2) cannot complete their program of study by the I-20/DS-2019 expiration date and are ineligible for an extension. An international student who wishes to extend her/his I-20/DS-2019 must apply for a new form at least 30 days before the current document expires.

### To obtain a new I-20/DS-2019 the following documentation must be submitted to IES:

- From your departmental academic advisor:
  - o a completed Program Extension Form
  - o a brief statement on departmental letter head explaining the following:
    1. The reasons for the delay in graduation
    2. That you are making progress towards your degree
    3. An estimate of when you will complete your program
  - o If the delay was due to medical reasons, you will need to provide a completed Part-time Authorization Medical Form from your medical doctor instead of a letter from your academic advisor.
- Proof of financial support
- Copy of your current passport ID/expiration date page
- *For J-1 students: Proof of medical insurance*

### TO BE COMPLETED BY ACADEMIC ADVISOR

Number of (credits / semesters) remaining in program of study: \_\_\_\_\_

List courses required for degree completion (may attach Degree Audit): \_\_\_\_\_

Student is expected to complete program of study by (month/day/year): \_\_\_\_\_

Has the student been making normal progress towards the completion of her/his degree program?  YES  NO

Do you recommend that this student be given additional time to continue her/his study?  YES  NO

Attach a brief statement explaining why there was a delay. The delay was caused by:

- Loss of credits upon transferring to the University of Maryland;
- Change of major;
- Change in research topic;
- Unexpected research problems;
- Medical problems (Student must submit letter from physician or medical professional instead of academic advisor);
- Other compelling academic reasons.

ADVISOR'S NAME	ADVISOR'S SIGNATURE	DATE
E-MAIL	PHONE	