

International Education Services

3116 Mitchell Building, College Park, MD 20742
www.international.umd.edu/ies



J-1 On-Campus Student Employment Approval

This form gives J-1 students with a DS-2019 from the University of Maryland, College Park permission to hold on campus jobs. If your DS-2019 was issued by another sponsor, you should contact that agency for work authorization. Student should keep this original form for multiple on campus work authorizations. According to J-1 regulations, you are required to receive work authorization before beginning employment. Please present a signed copy to your employer.

Conditions:

- You must maintain good academic standing at UMCP while employed.
- Employment is only 20 hours total per week, except during vacations and breaks.
- Approval for work is cancelled if your program is terminated.
- The Responsible Officer must approve employment before you begin working.

LAST NAME	FIRST NAME	TODAYS DATE (mm/dd/yyyy)
UID	EMAIL	PHONE

TO BE COMPLETED BY AN ADVISOR

Type of Student Employment: (Check one)

Scholarship

Assistantship (Graduate, Research or Teaching)

Fellowship

Employment on campus (not an assistantship, etc. ie: Library/Student Union)

Name of the Employer	Number of hours per week	Start - End date (MM/DD/YY - MM/DD/YY)
Employer Address		
Signature of Responsible Officer		Date

ADDITIONAL ON-CAMPUS EMPLOYMENT

Type of Student Employment: (Check one)

Scholarship

Assistantship (Graduate, Research or Teaching)

Fellowship

Employment on campus (not an assistantship, etc. ie: Library/Student Union)

Name of the Employer	Number of hours per week	Start - End date (MM/DD/YY - MM/DD/YY)
Employer Address		
Signature of Responsible Officer		Date

For IES Use: VIJU PTU

Type of Student Employment: (Check one)

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For IES Use: VIJU PTU